

Program Management

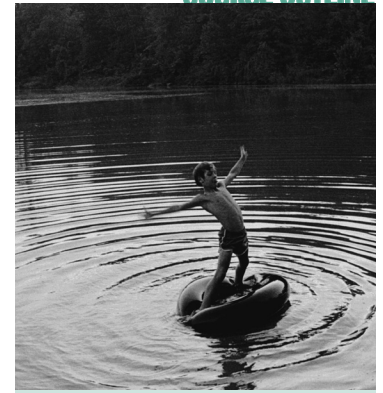
Program management represents an approach that can significantly improve results when an organization must undertake an endeavor that is large in scope and complexity. Program management provides a framework for organizing and successfully managing these larger scopes of work. A program is an efficient and optimal way for managing multiple interrelated projects that support overall organizational objectives and obtaining the benefits not available from managing the projects individually. Participants will gain an understanding of program management, including exposure to the best practices, tools, and techniques necessary to successfully execute this concept.

FEATURES

- Our facilitators bring real-world experience to every workshop.
- Participants will be led, not lectured, through a combination of presentations and hands-on exercises.
- Our workshops provide an experiential environment where participants can take risks and make adjustments based on their results before approaching large projects.
- Our workshop is consistent with the Project Management Institute's *Standard for Program Management, 2nd Edition*.

DISCOVER HOW TO

- Organize a large scope of work into an efficient program with all required elements integrated in a manner that increases the probability of good results.
- Ensure that the critical success factors are in place for a program.
- Follow a systematic approach for establishing and managing a program that is consistent with both the standard and best practices.
- Effectively manage risk in a program.
- Deal with the wide range of stakeholders associated with a program.
- Handle issues, escalation, and governance of a program.



DURATION:
Traditional - 2 days.
Virtual - 16 hours.

CAPACITY: 20 people.

WHO SHOULD ATTEND: Project managers, project management office personnel, managers and executives who want to learn about this approach, and program managers who want verify that they are employing the best practices of program management.

PREREQUISITES: Project management knowledge and experience

PDUs: 14 credits.

COMPETENCIES

Program Initiation
 Program Planning
 Program Infrastructure Development
 Program Execution
 Program Performance Monitoring and Controlling
 Program Issue Management
 Program Closure

PM KNOWLEDGE AREAS

Integration Management
 Scope Management
 Time Management
 Cost Management
 Human Resource Management
 Communications Management
 Risk Management
 Financial Management
 Stakeholder Management
 Governance Management

OUTLINE SUMMARY

Program Concepts

- Defining project, program, and portfolio management
- Contrasting the relationship between project, program, and portfolio management
- Benefits of these concepts
- Factors for success in program management
- Factors for success in portfolio management

Program Management Life Cycle and Pre-Program Preparations

- Typical program management life cycle overview
- Phase gate process
- Pre-program preparations

Program Initiation

- Program charter
- Key factors to proceed
- Program manager role and skills
- Program governance

Stakeholder Management

- Key stakeholders in program management
- Four key steps in program stakeholder management
- Stakeholder register

Initial Program Setup

- Program management planning
- Program roadmap
- Benefits realization plan
- Detailed planning process steps
- Program scope
- Program goals and objectives
- Program governance structure
- Program infrastructure development

- Program architecture development
- Program work breakdown structure development
- Program schedule development

Completing Program Setup

- Program Risk Management
- Other Planning Required in Program Setup
- Program setup phase gate approval

Delivery of Program Benefits

- Authorize and monitor projects
- Administer program procurements
- Communications and coordination
- Change management
- Performance measurements
- Program level issue management
- Escalation actions
- Program benefits realization
- Direct and manage program execution
- Monitor and control the program
- Manage program issues
- Program governance oversight
- Manage program benefits
- Program completion

Program Closure

- Key activities
- Timing of project closures



Get to the Heart of the Matter.®