

## PMP® Exam Preparation Boot Camp

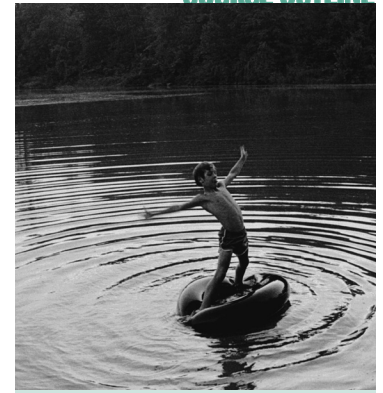
The PMP® Certificate is the most recognized and respected credential in the field of project management. This workshop is dedicated to helping students earn their certificate by preparing them to pass the PMP® exam. It focuses on key concepts in each of the process and knowledge areas, including the recently added professional responsibility section. Students not only gain the knowledge of project management but learn to apply the critical skills for project success.

### FEATURES

- Not only the knowledge to pass the PMP® Exam but the practical application of it for back on the job. Case study exercises that internalize the skills.
- PMP® certified facilitators with over 10 years' experience in project management.
- Students will leave the workshop with a Study Plan for ensuring their success on the PMP® Exam. Students should anticipate an additional 50-100 hours of study after this workshop to pass the assessment.

### DISCOVER HOW TO

- Perform the key skills required to be a successful project manager
- Appreciate your strengths and weaknesses related to the PMBOK content.
- Deploy a study and test strategy that guarantees you passing the PMP Exam.
- Appreciate the intellectual, physical, and emotional effort required to pass the PMP Exam.



**DURATION:**  
 Traditional - 4 days.  
 Virtual - 35 hours.

**CAPACITY:** 20 people.

**WHO SHOULD ATTEND:** those needing to prepare for Project Management Institute's PMP® certification exam and to successfully pass it. Also those looking to fulfill their 35 hours of project management training required to meet the PMP® training qualifications.

**PREREQUISITES:** substantial experience working in a project- or program-oriented environment.

**PDU:** 35 credits.

PMP and PMBOK are registered marks of the Project Management Institute, Inc.

## COMPETENCIES

Initiation  
 Cost Budgeting  
 Procurement  
 Staff Acquisition  
 Scope Planning  
 Quality Planning  
 Quality Control  
 Schedule Control  
 Scope Definition  
 Solicitation  
 Quality Assurance  
 Cost Control  
 Activity Definition  
 Cost Estimating  
 Team Development  
 Source Selection  
 Activity Sequencing  
 Resource Planning  
 Change Control  
 Risk Identification  
 Risk Analysis  
 Solicitation Planning  
 Scope Verification  
 Procurement Close-Out  
 Schedule Development  
 Performance Reporting  
 Organizational Planning  
 Project Plan Execution  
 Scope Change Control  
 Risk Response Planning  
 Procurement Administration  
 Administrative Closure  
 Information Distribution  
 Risk Monitoring and Control  
 Communications Planning  
 Risk Management Planning  
 Project Plan Development  
 Activity Duration Estimating  
 Earned Value Management

## PM KNOWLEDGE AREAS

Integration Management  
 Scope Management  
 Time Management  
 Cost Management  
 Quality Management  
 Human Resource Management  
 Communications Management  
 Risk Management  
 Procurement Management  
 Stakeholder Management

## OUTLINE SUMMARY

### An Overview of Project Management

- The characteristics of a project.
- Project management processes.
- Project success and failure.
- Roles and responsibilities.
- The time, cost, and scope target.

### Planning the Project

- The components of the plan.
- The project charter.
- The project plan.
- The control plans.
- The functions of a good project plan.

### Work Breakdown Structure (Work Plans)

- Creating the WBS – demonstration of technique.
- The Work Package.
- The Activity List.
- Methods of subdivision.
- Uses of the WBS.

### Estimating

- Estimating accuracy.
- Estimating concepts and methods.
- Task-based estimation.
- Effort, productivity factors, influence factors.

### Scheduling

- Schedule concepts and methods.
- Network diagrams.
- Precedence logic.
- Estimate duration.
- Allocation of resources.
- Gantt charts/histograms.

### Risk Management

- Identification, assessment, quantification, and contingency planning.
- Risk consequences and contingencies.
- Cost/benefit/risk considerations.

### Project Execution Methodology

- Starting project work.
- Managing stakeholders.
- Getting work done.
- Capturing progress and status.
- Forecasting future work.

### Project Variance and Control

- Performance metrics.
- Understanding what causes variance.
- Taking corrective action to overcome variance.
- Managing change, quality, and risk.

### Project Closure and Learning

- The challenge of project closure.
- When and how to learn from projects.
- Project closure reporting and archiving process.

### Study and Test Strategies

- Initial preparation
- Time Management
- Learning Styles

### PMBOK Deep Dive

- Process Groups
- Knowledge Areas

### Practice Tests

- Baseline Test
- Knowledge Gaps
- Study Plan

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